

**GREAT ASHFIELD PARISH COUNCIL**

**Minutes of a meeting held on Thursday, 20<sup>th</sup> September 2018 at 7.30pm  
The Lord Thurlow Village Hall**

**Mr. A Peake – Chairman\***

**Mr. R. Barker – Vice-Chairman\***

**Mrs. N. Calderbank\***

**Mr. B. Fitch\***

**Mr. I. Sadler\***

**Mrs D. Stick\***

**Mr. R. Watts\***

**Present: All marked\***

Mrs S. Austin took the minutes.

No members of the public attended

The Chairman welcomed everyone to the meeting.

**1. Record Councillors' apologies for absence**

All Councillors in attendance

**2. Declarations of interest**

Declaration of interest received from Cllr Barker in respect of being a District Councillor for item 15i

**3. Suffolk County Councillor**

Cllr Storey sent her apologies no report had been received.

**District Councillor**

District Cllr Barker attended and gave a brief report which included: Boundary changes update, the waste rounds could be changed due to re-organisation which will probably take place in May/June next year.

**Public Forum**

No members of the public in attendance.

**4. To Sign the Minutes of the Previous Meeting as a True Record**

The minutes of the meeting held on Thursday, 9<sup>th</sup> August 2018 were signed as a correct record.

**5. Reports**

- i. General Highway Report: The outstanding highways list was updated. Leaning telegraph poles on Elmswell Road an engineer had inspected. Cllr Barker had reported a pot hole on School road. Cllr Finch to report a manhole in verge and a street light becoming overgrown by vegetation.
- ii. Community Speed Watch Report: Cllr Stick updated Council.
- iii. Broadband Report: Nothing further to report.
- iv. Clerks Report: Certificate of membership had been received from Community Action Suffolk.

**6. To consider appointment of Responsible Finance Officer**

The Clerk agreed to be the Responsible Finance Officer with immediate effect. Cllr Calderbank was thanked for all her work as RFO.

**7. Salt Boxes Review and to consider any further works needed**

The salt boxes were reviewed and were satisfactory at the moment. To include possible purchase of new lidded salt boxes in the budget 2019/2020.

**8. Update on the '2018 Beacon' & WW1 Commemoration event**

The Chair advised Great Ashfield had been unsuccessful in the application for lottery funding. Council discussed the events to be held on Remembrance Day Sunday 11 November and agreed: An event to be held in the village hall 5 – 6.30 pm where tea and cakes will be available, to have a virtual walk of the village on display in the hall as well as further WW1 information. Residents will be able to walk with tea lights from the village hall to the airfield for the lighting of the Beacon at 7pm. Cllr Sadler to advise the W.I. of the date and times as it was hoped they were able to organise the teas. Cllr Stick advised all the WW1 stories and information to be placed on website which will allow residents to download for free. If printed versions are required a cost will be made. It was agreed to have a meeting of the working group on Thursday, 1<sup>st</sup> November at 7pm in the village hall, Cllr Barker to check the village hall is free. Cllr Calderbank to organise posters for the event. It was advised a resident was building a cairn on the old airfield with a WW1 propeller to be placed on top this will be completed next year when it was hoped to have an event, to be held on peace day (21.9.19) with tea and cakes.

**9. Annual Asset Register & Risk review**

Council reviewed the asset register and found to be correct. It was noted on the risk review the scanner is checked by Cllr Peake, the next review to take place September 2019.

**10. Annual review of of Newsletter costs**

Council discussed and all were happy with the current arrangements.

**11. To consider if GDPR compliant & adopt any necessary policies**

The clerk had attended further GDPR training and Great Ashfield Parish Council were working towards compliance to place on next agenda.

**12. To consider applying for blue plaque**

Cllr Stick advised the Council on Violet Jessop who was a survivor of the Titanic and worked as a nurse during WW1 and had lived in a house in the village. Council discussed applying for a blue plaque it was agreed Cllr Stick to ask the present residents of the house whether they would be happy to have a plaque in the first instance. To place on next agenda.

**13. Update on printing of map of village walks & wayleave signage**

The Chair to complete locality funding application form for £250 towards the printing of a Great Ashfield village walk and WW1 commemorations.

**14. Correspondence**

To circulate: Town & Parish Liaison meeting 9<sup>th</sup> October at Needham Market Community Centre, Electoral review of Mid Suffolk: Final Recommendation, Clerks & Councils Direct, Gambling Act 2005: Statement of Principles (Revision) Consultation is now open.

Badwell Ash Parish Council had sent their thanks for agreeing they could use the bus shelter and have taken onboard the comments in regards the doors and risk assessments.

## **15. Planning**

- i. **Application No: DC/18/03808 Land south of Long Thurlow Road – outline planning permission 5no. Dwellings with new vehicular access:** Council discussed and Cllr Peake proposed objecting to the application seconded by Cllr Calderbank all in agreement with the comments: Council is concerned the proposed development is outside the settlement boundary with no provision of amenities. This is on back land which has not been previously used for development. There are also concerns over the access to this site which is opposite Willow Drive. Although the site is within a 30mph speed zone the local Speedwatch has evidenced 40% of traffic exceeds the speed limit and this area has been classified as an amber area by the police speed enforcement team.
- ii. **Applications decided by planning authority:** Application DC/18/03026 The Pightle, Elmswell Road outline planning permission erection of 1no. Dwelling – Refused 28.8.18  
Application DC/18/03246 Rookery Barn, Daisy Green Variation of conditions – Granted 6.9.18

No further planning applications had been received.

## **16. Finance Report and to consider the payment of invoices**

Cllr Calderbank advised both accounts held a total of £2,876 this does not include the latest 2<sup>nd</sup> instalment of the precept of £1,150. All Councillors in agreement for the payment of invoices below:

- i. Insurance Review and to agree payment of premium: Three quotes had been received Council reviewed and Cllr Calderbank proposed acceptance of Inspire seconded by Cllr Sadler all in agreement for the payment of the premium of £218 a cheque no: 343 was raised for £218
- ii. Clerk salary & expenses of £33.50: a cheque no: 341 was raised
- iii. HMRC payment: a cheque no: 340 was raised for £70
- iv. Ladywell Accountancy services inv:19/181514: a cheque no: 339 was raised for £25
- v. Profile Business Supplies Autumn Newsletter: a cheque no: 342 was raised for £20
- vi. No further invoices had been received

## **17. Councillors' reports and items for future agenda**

Nothing further to report or items for future agenda.

## **18. Date of next meeting**

The next meeting is scheduled to be held on Thursday, 29<sup>th</sup> November, 2018 in the Lord Thurlow Hall at 7.30pm.

There being no further business the meeting closed at 9pm.

