

GREAT ASHFIELD PARISH COUNCIL

**Minutes of the annual parish council meeting held on Thursday, 21st May, 2015
Following the Annual Parish meeting in the Lord Thurlow Hall**

Mrs. S. Orford – Chairman*

Mr. S. Miles – Vice-Chairman*

Mrs. N. Calderbank*

Mr. B. Fitch*

Mr. R. Barker*

Mr. A. Peake*

Mr. R. Watts*

Present: All marked*

Mrs S. Austin took the minutes.

Five members of the public attended (see attendance book)

1. Election of Chairman

Cllr Watts proposed Cllr Orford this was seconded by Cllr Barker. Cllr Orford accepted the position and signed the Declaration of Acceptance of Office.

2. Election of Vice-Chairman

Cllr Watts proposed Cllr Miles this was seconded by Cllr Calderbank. Cllr Miles accepted the position.

3. Visiting Speakers

County Councillor – Cllr Storey was unable to attend and sent her apologies.

District Councillor – Cllr Barker attended but had nothing further to add further to his report given at the Annual Parish Meeting

Suffolk Constabulary – No representative from Suffolk Constabulary attended and no reported had been received.

4. Record Councillors' apologies for absence

All Councillors were in attendance

5. Receive Declarations of Interest from Members (Members were reminded to complete new register of interest forms)

Declarations of interest were received from Cllr Barker in respect of being a MSDC Councillor.

6. To Sign Declaration of Acceptance of Office

All Councillors signed a declaration of acceptance of office.

7. To Sign the Minutes of the Previous Meetings as a True Record

The minutes of the meeting held on 26th March and 20th April 2015 had been circulated, and signed as a correct record of proceedings.

Signed:

Date:

8. Matters Arising From Previous Meeting

- i. Highways – An email had been received from Cllr Storey which was read to the meeting. Council felt this did not address the problem of over filling of tar in pot holes causing humps in the road. This was dangerous both for cyclists and cars having them ride/drive in the centre of the road to avoid them. The Council ask for these humps to be levelled as soon as possible as this was ‘an accident waiting to happen’. The clerk to write to Cllr Storey to also ask for an update on the passing place, it was suggested the length of the passing place should be 10m and not 5m.

9. Great Ashfield Newsletter

Council thanked Mrs Constantine for attending the meeting and agreeing to produce a quarterly newsletter on behalf of the Council. Council discussed the newsletter it was agreed the newsletter to be a two sided black and white A4 sheet. The newsletter to incorporate articles from the W.I., the Village Hall, Church news, MSDC Barker’s Babberlings, Village events and the Parish Council with any relevant information from Suffolk Constabulary. To produce a summer, autumn, winter and spring edition, Mrs Constantine to produce a couple of editions, the Parish Council to then evaluate how well it has gone. Copy sent to Mrs Constantine by 1st June to enable a dummy copy to be produced with a run of 120 copies to be produced for a summer edition. Clerk to circulate Mrs Constantine’s email contact for contributions. Council agreed to pay the invoices for publishing the newsletter. Council agreed if an invoice is received between parish council meetings a cheque may be signed by two signatories and ratified at the next meeting.

10. Correspondence

All correspondence was circulated.

11. Clerks Report

The clerk highlighted training for new Councillors at SALC on 17th June, 7- 9pm. Cllr Peake agreed to attend the Councillor Briefing the clerk to book the training.

12. Website

The clerk advised a new website had been set up to allow the Council to meet the new transparency code. The website address was given to Councillors

13. Dog Waste Bins

The invoice for year 2015 – 16 had been received. Council discussed whether to keep the dog waste bins. Council agreed to keep the bins.

14. Planning

- i. Application No:0570/15 – 14 Elmswell Road – Withdrawn by applicant
Cllr Barker advised the Wyverstone wind turbine they were still waiting the result.

Signed:

Date:

15. Finance Report and agree payment of invoices

- i. Acceptance of accounts and sign annual return. The accounts for yearend were circulated to all Councillors. Cllr Barker proposed acceptance of accounts this was seconded by Cllr Orford. The Chairman, clerk and RFO signed the Annual Return. The Chairman thanked Cllr Calderbank for completing the accounts. Cllr Calderbank to arrange for the internal audit to take place.
- ii. SALC subscription invoice: 15701 £162 Cllr Miles - A cheque no: 262 was raised for £162
- iii. SALC Good Cllr Guide inv:15887 £6.80 – A cheque no: 263 was raised for £6.80
- iv. MSDC dog bin emptying inv:2000017834 £144 - a cheque was raised no:265 for £144
- v. Village hall rent – A cheque no: 264 was raised for £100

16. Councillors' reports and items for future agenda

It was asked if Mr John Mulley was happy to continue mowing the grass around the village sign. Mr Mulley was happy to continue. Cllr Watts felt School Road was not suitable for heavy vehicles clerk to inform Cllr Storey.

17. Date of next meeting

The next meeting was scheduled for Thursday, 24th September at 7.30pm in the Village Hall.

There being no further business the meeting closed at 8.45pm.

Signed:

Date: